



Baffle | Paint | A

Formerly Solid Core Foundations/New Dimensions

I. Inspection

- Freight Damage: Inspect cartons for obvious damage before accepting and note on delivery ticket.
- Concealed Damage: Notify Conwed of any concealed damage within five (5) business days of receipt. Claims beyond five (5) days will be honored at the discretion of Conwed or the freight company.
- Do not install panels of unacceptable quality. Contact your sales representative immediately. Conwed will not be responsible for installation or removal costs of unacceptable panels.

II. Handling & Storage

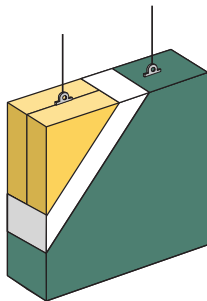
- Handle individual panels 'on edge' to avoid bending when moving and carrying.
- Store panels on a flat, dry, solid surface. Do not store on edge.
- Take necessary measures to keep panels dry, clean and free from dust. Pay special attention to edges.

III. Installing the Baffles

1. Review the materials list supplied by Conwed and any drawings. Carefully determine the starting position of the first baffle.
2. Suspend baffles vertically to the pre-installed baffle hangers. Standard placement is 6" from each edge. Ensure that there is a connection to every hanger that is in the baffle. The number of pre-installed hangers will vary depending on length and weight of the baffle.
3. Ganging baffles together is usually done using continuous hook & loop strips (supplied by Conwed) on vertical edges; this also seals out light penetration between baffles.
4. In a similar manner, hook & loop attached to the bottom of the baffle can be used for attachment to office dividers or similar situations.

Note: We strongly recommend that baffles do not be ganged vertically.

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Baffle | Unpainted | A

